**Abstract Submission Form**

**11th Clinical Audit Forum**

**17th May 2024, 12-16pm**

**Level 6, Lecture Theatre, SUH**

for Poster Display at Poster Exhibition

**Abstract submission deadline: Friday, April 12th 2024**

Submitting author may be invited to present at the 11th Clinical Audit Forum

The submitting author will be responsible for assuring that all authors are in agreement with abstract/ data submission & the required approvals are in place.

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| --- | --- |
| ***Name of submitting author*** |  |
| ***Department, institution*** |  |
| ***Phone number of submitting author*** |  |
| ***E-mail address of submitting author*** |  |
| ***Please tick:***  | Poster Display onlyAvailable as Forum Speaker |

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| --- | --- |
| ***CLINICAL AUDIT TITLE*** |  |
| ***FIRST & CO-AUTHOR’S NAMES*** |  |
| ***AFFILIATIONS****Department, institution* |  |
| ***ABSTRACT TEXT*** | 400 words excluding title, section headings and references using the suggested headings below |
| **Introduction/Background:***Describe the background to the audit project. Include the audit context for your project and why was it important that it is explored?* |   |
| **Objectives & audit standard:***The audit project should be based on a series of explicit and measurable objectives. In this section please set out clearly what you wanted to achieve with this project. What standards were used for your audit?* |  |
| **Methodology:***Describe the design of the audit and the methodology used. Include information on type of audit project, e.g. sample size, exclusion/ inclusion criteria, time period of audit, method of analysis, etc.* |  |
| **Results:***Outline the main findings of the audit, but do not include tables and charts in the poster abstract.* |  |
| **Conclusion/ Recommendations:** *Interpret your results - what do they mean? What conclusions were reached from your audit findings and what needs to be done to improve compliance?*  |  |
| **Action Plan**: *Plan of actions to increase compliance/ quality improvement initiatives* |  |
| **Actions completed:***What changes have been implemented?* |  |
| **References:***Maximum 5 references including standards used. References are excluded from the word count of the abstract* |  |

* + - 1. **Please forward completed abstract submission form as pdf-file to** **office@ref-sligo.ie**